



KFW



MALAWI GOVERNMENT

Ministry of Gender, Community Development and Social Welfare

NATIONAL COMPETITIVE BIDDING

INVITATION FOR BIDS

Date of Issue : **13th August, 2024.**

1. The Government of the Republic of Malawi through Ministry of Gender, Community Development and Social Welfare (MoGCDSW) and the German Government through KfW (BMZ 201767631) for the Social Cash Transfer Programme (SCTP) have budgeted resources in their 2024/25 Financial Year towards the cost of implementing various programs and they intend to apply part of the funds towards payments of contracts for the **Supply and Delivery of Motor vehicles.**
2. The Chairperson, Internal Procurement and Disposal Committee, Ministry of Gender, Community Development and Social Welfare now invites sealed bids from eligible and qualified bidders for the Supply and Delivery of Motor vehicles as follows: -

(A) KfW Funded and Planned Procurement:

Lot	Description of service/goods	Qty.	Reference number	Delivery period
1	Supply and Delivery of Station Wagons	2	NCB 032/IPDC/MoGCDSW/KfW/G/2024-25/07	6 to 8 Weeks
2	Supply and Delivery of Double Cab Pick-ups	2		

(B) Malawi Government Planned Procurement:

Lot	Description of service/goods	Qty.	Reference number	Delivery Period
1	Supply and Delivery of Station Wagons (SUV)	3	NCB 032/IPDC/MoGCDSW/G/2024-25/08	6 to 8 Weeks

3. Bidding will be conducted through National Competitive Bidding (NCB) procedures specified in accordance with the open tender bidding procedures contained in the Government of Malawi's Public Procurement Act 2017, and Regulations of the Republic of Malawi 2020 and are open to all eligible bidders.
4. Interested eligible bidders may obtain further information and inspect the Bidding Documents from Procurement Office at Ministry of Gender, Community Development and Social Welfare from 08.00 to 12-00; 13.00 to 16.00 hrs. local time (Monday to Friday, except on National Public Holidays and Weekends).
5. A complete set of Bidding Documents in English may be obtained from the Procurement **Office Room No.130** upon payment of a non-refundable fee of **MK5, 000.00**, at the Cash **Office Room No.123** at the Ministry of Gender, Community Development and Social Welfare, Capital Hill.
6. Bids must be delivered to the address below (in 11) and deposited in the Tender Box, marked "Tender box" at the Reception Area on 3rd floor at Ministry of Gender, Community Development and Social Welfare at or before **14.00 hours (local time) on Wednesday, 11th September, 2024 and must be in a sealed envelope marked with the respective Procurement numbers.**
7. All Bidding Documents should enclose a dully signed bid securing declaration.
8. Late bids shall be rejected.
9. Bids will be opened in the presence of bidders' representatives who choose to attend **on Wednesday, 11th September, 2024 at 14.00 hours (local time)** and meet their own travelling costs in the Conference room of the address below.
10. The Procuring Entity reserves the right to reject any or all bids.
11. The addresses referred to the above are;
 - a. **For the Inspection and collection of Bids:**
Ministry of Gender, Community Development and Social Welfare

(MoGCDSW), Capital Hill Circle, Procurement and Disposal Unit,
3rd Floor, Room No.130, Private Bag 322, Lilongwe 3

Attention: **Chief Procurement Officer,**

Ministry of Gender, Community Development and Social Welfare

Email: macmillan.pitawo@gender.gov.mw(mpitawo@gmail.com)
[cc dalitso.chikwembani@gender.gov.mw](mailto:dalitso.chikwembani@gender.gov.mw)(dchikwembani@gmail.com);
amsukwa@developmentpathways.co.uk;

b. For Payment of Non-refundable Fee:

Ministry of Gender, Community Development and Social Welfare
Room No. 123 (Cash Office), 3rd Floor,
Capital Hill Circle,
Private Bag 330,
Lilongwe 3, Malawi.

c. For Bid Submission:

The Chairperson
Internal Procurement and Disposal Committee (IPDC)
Ministry of Gender, Community Development and Social Welfare
Headquarters Building, Capital Hill, 3rd Floor,
Tender Box placed near the reception,
Lilongwe, Malawi

d. For Bid Opening:

Ministry of Gender, Community Development and Social Welfare
Headquarters Building, Capital Hill, 3rd Floor,
Conference Room, Lilongwe, Malawi

The Chairperson
Internal Procurement and Disposal of Assets Committee
Ministry of Gender, Community Development and Social Welfare
Lilongwe